

GUIDELINES FOR AUTHORS

Dear colleagues and associates,

The Editorial Board of *Ars Adriatica* expects authors to adhere to all academic ethical and editorial standards outlined herein. Special attention is dedicated to matters of publishing ethics, as editorial responsibility encompasses the commitment to appropriately recognize and prevent deviations from established standards, such as plagiarism or breaches of other ethical academic norms. All editorial norms applied in the editorial process aim at ensuring just, unbiased, and transparent reviewing by academics selected based on their reputation, expertise, and confidentiality. Should any attempt to circumvent these principles be identified in authors, reviewers, or editors, the Editorial Board of *Ars Adriatica* is obliged to take preventive measures.

1.

Ars Adriatica publishes scholarly and professional articles in the fields of history and theory of art, architecture, urbanism, visual communications, and the protection of cultural heritage. The journal is published annually, and articles may be submitted in Croatian, English, Italian, French, or German. Articles approved in the process of editorial pre-reviewing undergo two “double-blind” reviews, categorizing them as follows:

- **Scholarly articles** may be categorized as *original scientific papers, preliminary communications, review papers, and short communications.*
- **Professional articles** may be categorized as *professional papers, essays, reviews, reactions/polemics, and notes.*

In cases where reviews differ in category, a third review may be demanded, and the ultimate decision rests with the Editorial Board.

2.

Articles should be submitted via e-mail to arsadriatica@gmail.com or online through Morepress (a variant of OJS): <https://morepress.unizd.hr/journals/index.php/arsadriatica>. While submissions are accepted throughout the year, the deadline for articles intended for the current issue is **July 1**. Please note that articles and reviews are not remunerated; however, authors and reviewers will receive one complimentary copy.

3. FORMATTING NORMS

Please submit the digital text in MS Word, Times New Roman, size 12. Notes should be endnotes, not footnotes, font size 10. On principle, articles should not exceed 25 pages (6000-8000 words, endnotes excluded), and include 10-15 illustrations. The Editorial Board reserves the right to publish longer texts.

- Centuries are to be indicated in Arabic numerals.
- The word “century” is not to be abbreviated.
- Citations are to be placed in double quotation marks, and citations within citations in single inverted commas.
- Loanwords and titles of books, periodicals, academic projects, exhibitions, and artworks are to be written in italics.
- Parentheses within parentheses are to be written in oblique brackets, especially in notes and when citing sources in the list of illustrations, e.g. (source: I. FISKOVIĆ /note 5/, 54, fig. 2).
- Hyphens (-) are written without spaces left and right.
- Dashes (–) are written with spaces left and right (e.g. when indicating years: 1124 – 1166), except when indicating pages (especially in notes, e.g. 93–97).

All authors should provide the following personal information: name and surname, full affiliation with the address of the academic institution, and the official e-mail address, which will be published on the first page of the article and will serve to link the article to the author’s profile in academic repositories.

The text must include a title and a short abstract (approximately 200 words), six to seven carefully selected keywords, and a list of illustration in the language of the article. Articles in foreign languages should be proofread in advance by a professional.

Authors are required to enclose a cover letter with a statement on the authenticity of the text and the illustration sources, and on taking full responsibility in case of legal disputes concerning copyright.

4. CITATION NORMS

FIRST REFERENCE

a) Books (monographs):

NAME and SURNAME of the author, *Title: Subtitle*, place of publication (publisher’s name is optional), year of publication, page(s) without the abbreviation p. or pp.

e.g.

WOLFGANG WOLTERS, *Architettura e ornamento, La decorazione nel Rinascimento veneziano*, Verona, 2007, 102–104.

If a book is co-authored, the authors’ names should be separated by a comma.

b) Articles in periodicals:

NAME and SURNAME of the author, *Title: Subtitle, Title of the Periodical*, issue or volume in Arabic numerals (year of publication), page(s).

e.g.

MIRJA JARAK, NENAD CAMBI, O Dobrom pastiru kao sepulkralnom motivu u povodu objave fragmenta sarkofaga s otoka Raba, *Vjesnik za arheologiju i historiju dalmatinsku*, 106 (2016), 307.

c) Articles in conference proceedings, chapters in books, or catalogue entries:

NAME and SURNAME of the author, Title: Subtitle, in: *Publication Title: Subtitle* (editor/s abbreviated as ed.), place of publication, year of publication, page(s).

e.g.

STANKO KOKOLE, A Venetian Work by Giorgio da Sebenico: New Attribution, in: *HISTORIA ARTIS MAGISTRA: Amicorum discipulorumque munuscula Johanni Höfler septuagenario dicata* (ed. Renata Novak Klemenčič, Samo Štefanac), Ljubljana, 2012, 153–164.

When referencing more than one publication by the same author in a single note, entries should be separated by a semicolon followed by IDEM or EADEM.

FURTHER REFERENCES

NAME and SURNAME of the author (with the note number of the first reference in parentheses), page(s).

e.g.

IVO PETRICIOLI (note 4), 36–39, 58.

When referencing more than one publication by the same author from a single note, the year of publication should be indicated, supplemented by letters if needed to distinguish between two publications from the same year.

e.g.

RADOSLAV TOMIĆ (note 16, 2006a), 165; IDEM (note 16, 2006b), 78.

Archival sources:

First reference:

State Archive Zadar (Državni arhiv Zadar, hereafter DAZd), Zadar's notaries (Zadarski bilježnici, hereafter ZB), Raymundus de Modiis, B un, F I, fol. 390v.

Further references:

DAZd, ZB, Raymundus de Modiis, B un, F I, fol. 390v.

Online sources:

<https://hbl.lzmk.hr/clanak/bokanic> (last accessed on January 22, 2024).

5. ILLUSTRATIONS AND CAPTIONS

Illustrations are to be submitted as separate documents (JPEG or TIFF format, at least 300 dpi). They should be numbered, and their positions marked in the text (Fig. 1).

Each illustration must have a caption that clearly indicates its content, with precise information on the author (photographer), the source, and the institution that holds the copyright. If an illustration is taken from another publication, the source should be cited according to the above-mentioned citation rules:

Name of the artist (if applicable), short description of the image or *Title of the Artwork*, location (collection, inventory number), date (photo: or source:)

e.g.

Paulus de Sulmona, lunette of the portal of the collegiate church of St Mary in Stari Grad on Pag, 1392, detail (photo: Z. Alajbeg).

or:

Francesco Robba, *Angel*, Cathedral of St Nicholas in Ljubljana (source: MATEJ KLEMENČIČ /note 11/, 208).

or:

Trefoil from St. Thomas in Vrsi near Nin, ground plan, 12th century (source: Archaeological Museum in Zadar, Collection of Maps and Drawings).

Cordially
Editorial Board of *Ars Adriatica*