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Ars Adriatica - Guidelines for the reviewers

The journal *Ars Adriatica* publishes scientific and professional papers that undergo at least two double-blind recensions, and are categorized as follows: scientific articles are original scientific papers, preliminary communications, reviews and conference papers. Professional papers are professional articles, reviews, essays, expertises, expert reports and opinions.

Categories are determined by the editorial board on the basis of two anonymous recensions of established professionals in respective fields and topics.

Scientific articles contain previously unpublished results of research and new views and interpretations of the topics. Articles that are categorized as reviews critically determine and elaborate insights into particular questions that have emerged out of authors' present researches, while the papers on professional level do not necessarily introduce previously unpublished results. However it is desirable that they bring new views of known topics and questions.

Once the article is received, the editorial board does the pre-recension evaluation, determining the basic professional, ethical and technical pre-requisites, subsequently naming at least two academic reviewers that are known to be acquainted in topics of the article.

Recensions are "double blind", i.e. the names of the authors and the reviewers are known to the editorial board only. Recensions should be thorough, objective and critical in bona fide both towards the authors and the journal.

Reviewers should pay a particular attention to the scientific originality of the paper and the way in which the author considers previously published insights. Citing and commenting should be correct and methodological approaches of the arguments in accordance with contemporary standards in history of art.

Should the reviewer observe any inadequacies, he will advise improvements, accomplishments or changes if possible, otherwise suggesting publication with no changes or rejection of the paper.

Signed review form with the comment that should be at least one page long should be mailed to the editorial board (Department of Art History, Obala kralja Petra Krešimira IV. 2, 23 000, Zadar, Croatia), or the digital version of the comment should be e-mailed to: arsadriatica@gmail.com.

It is recommended to provide an unsigned version of the comment, while the review form should be signed. The review form is published in the second part of this document.

Once the review is received, editorial board decides on the subsequent procedure, i.e. editing and preparing it for publishing, return to the author to be improved or reject. In the second and the third case, an unsigned recension may be given to the author.

Recension and reviewing process is not financially awarded and is entirely in accordance with academic praxis of academic integrity.